



3rd Hayling Island Scout Group Constitution

Original Document: **January 1999**

Current Version: **June 2008**

Previous Version **May 2005**

Next Review: **June 2011**

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Note: Changes to this document are made to reflect changes in the policy of the Scout Association as described in its Policy Organisation and Rules.

Introduction

This document describes the Aims, Management and Constitution of the 3rd Hayling Island Scout Group. This document is updated as necessary and available to all members of the Group Council via our website at www.haylingscouts.org.uk or upon request.

This document is a copy from the guidelines issued by the Scout Association in their document "Policy, Organisation and Rules", available on request from the Group Scout Leader or from the Scout Association Web Site on:-

www.scoutbase.org.uk/library/hqdocs/por/index.htm

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Aim of the Scout Association

The purpose of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities

The Scout Method provides an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, which is guided by adult leadership. In practice the method is best seen when young people, in partnership with adults, are:

- a. Enjoying what they are doing.
- b. learning by doing;
- c. participating in varied and progressive activities;
- d. making choices for themselves;
- e. taking responsibility for their own actions;
- f. working in groups;
- g. taking increasing responsibility for others;
- h. taking part in activities outdoors;
- i. sharing in prayer and worship;
- j. making and living out their Promise.

The Constitution of the Scout Group

The following represents the Constitution of the 3rd Hayling Island Scout Group

Management of the Scout Group

- a. Every Scout Group is an autonomous organisation holding its property and equipment and admitting young people to membership of the Scout Group subject to the policy and rules of The Scout Association
- b. A Scout Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Council for the satisfactory running of the Group.
- c. The Group Scout Leader is assisted and supported by the Group Scouters in the delivery of the progressive training scheme for young people within the Group.

The Group Council

The Group Scout Council is the electoral body, which supports Scouting in the Scout Group. It is the body to which the Group Executive Committee is accountable.

- i. Membership of the Group Council is open to:
 - a. Scouters;
 - b. Group Scout Fellowship members;
 - c. Colony, Pack and Troop Assistants;
 - d. Skills Instructors;
 - e. Administrators;
 - f. Advisers;
 - g. Patrol Leaders;
 - h. all parents of Beaver Scouts, Cub Scouts and Scouts;
 - i. the Sponsoring Authority or its nominee;
 - j. any other supporters including former Scouts and their parents who may be admitted by the Group Scout Leader, the Group Executive Committee or the Group Council;
 - k. Explorer Scout Leaders (if stated in a Partnership Agreement);
- ii. the District Commissioner and District Chairman are ex officio members of the Group Council.
- iii. Membership of the Group Council ceases upon:
 - a. the resignation of the member;
 - b. the dissolution of the Council;
 - c. the termination of membership by Headquarters following a recommendation by the Group Executive Committee.

- iv. The Group Council must hold an Annual General Meeting within six months of the financial year end to:
 - a. approve the Annual Report of the Group Executive Committee, including the annual statement of accounts;
 - b. approve the Group Scout Leader's nomination of the Group Chairman and nominated members of the Group Executive Committee;
 - c. elect a Group Secretary and Group Treasurer;
 - d. elect certain members of the Group Executive Committee;
 - e. appoint an auditor or independent examiner or scrutineer as required.

The Group Executive Committee

- v. The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment. The Committee is responsible for:
 - a. the maintenance of the Group's property and equipment;
 - b. the raising of funds and the administration of the Group's finance;
 - c. the insurance of persons, property and equipment;
 - d. Group public occasions;
 - e. assisting with the recruitment of Leaders and other adult support.
- vi. The Group Executive Committee consists of:

Ex officio members

- a. The Group Chairman;
- b. The Group Secretary;
- c. The Group Treasurer;
- d. The Group Scout Leader;
- e. The Assistant Group Scout Leader;
- f. All Section Leaders;
- g. The Group Scout Fellowship Chairman;
- h. The Explorer Scout Leader (if stated in a Partnership Agreement);
- i. The Sponsoring Authority or its nominee.

Nominated Members

- j. persons nominated by the Group Scout Leader
- k. the nominations must be approved at the Group Annual General Meeting
- l. the number of nominated members must not exceed the number of elected members.

Elected Members

- m. persons elected at the Group Annual General Meeting
- n. these should normally be four to six in number

- o. the actual number must be the subject of a resolution by the Group Scout Council

Co-opted Members

- p. persons co-opted annually by the Group Executive Committee
- q. the number of co-opted members must not exceed the number of elected members.

Right of Attendance

- r. the District Commissioner and the District Chairman have the right of attendance at meetings of the Group Executive Committee.
- vii. Ideally, between the nominated members, elected members and co-opted members, the Group Executive should include a parent of at least one Member of each of the Sections in the Group.
- viii. The Group Executive Committee may establish any sub-Committees that it deems necessary.
- ix. The Group Scout Leader and the Group Chairman will be ex officio members of any sub-Committee of the Group Executive Committee.
- x. Any fund raising committee must include at least two members of the Group Executive Committee, in addition to the ex officio members. No Section Leader or Assistant Leader may serve on such a fund raising sub-Committee.
- xi. A Scout Group is an educational charity. Members of the Group Executive Committee are the charity trustees of the Scout Group.
- xii. Only persons aged 18 and over may be full voting members of the Group Executive Committee because of their status as charity trustees.
- xiii. Certain people are disqualified from being charity trustees by virtue of the Charities Acts.
- xiv. Charity trustees are responsible for complying with all the legislation applicable to charities.
- xv. Some Groups may also need to register as a charity. Scout Groups registered as a charity in England and Wales will be required to make an annual return to the Charity Commission.

The Group Scouters' Meeting

- xvi. Membership of the Group Scouters' Meeting consists of the Group Scout Leader as chairman, all Section Leaders and Assistant Leaders and the Chairman of any Group Scout Scout Fellowship. (Explorer Scout Leaders may be included if stated in the partnership agreement)
- xvii. The role of the Group Scouters' Meeting is to:
 - a. consider the well-being and development of each Member of the Group;
 - b. ensure the progress of each Member through the programme;
 - c. plan and co-ordinate all the Group's activities;
 - d. to keep the Group Executive Committee advised of the financial and other resource requirements of the training programme.

Conduct of Meetings

- xviii. Only members as defined above may vote in meetings of the Group Council and the Group Executive Committee.
- xix. Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side the chairman does not have a casting vote and the matter is taken not to have been carried.
- xx. The Group Council must make a resolution defining a quorum for meetings of the Group Council and the Group Executive Committee and its sub-Committees.